

Hamilton Township Board Meeting Minutes

August 6, 2026 @ 6:30pm at Hamilton Township Hall, 3042 N. Rodgers Ave., Harrison, MI

Board Members Present: Mike Conway, Mike Iutzi, Gerald Tom Vaughn, Andrea Wallace, Denise Goodenow

Guest Count: 1 Residents: 37

CALLED TO ORDER: by Vaughn at 6:30pm, followed by an Invocation, the Pledge of Allegiance, and Roll Call.

APPROVAL OF AGENDA: Motion by Conway to approve the agenda seconded by Iutzi; all in favor. **MC**

APPROVAL OF JULY 2, 2026 MEETING MINUTES: Motion made by Iutzi to approve the July 2, 2026 minutes, seconded by Conway; all in favor. **MC**

GUESTS:

Commissioner, David Hoefling was absent. Vaughn gave Hoefling's report: appointed new commissioner: Robert Keasey, opted out of P152, accepted bid from Blue Care Network, approved grants for LED Beacon at airport, and approved grant for fingerprint equipment for the clerk's office.

CCRC, Bill Simpson reported the road commission hasn't received the new money yet, the septic tank, drain field, and electrical are done on the new building, they bought the adjacent Warren property, road closure Aug 10-13 on Eberhart between Colonville and Washington, and mowing is still going on.

REPORTS:

TREASURER'S REPORT: Report was given by Goodenow. Wallace moved to approve Treasurer's report, seconded by Iutzi; all in favor. **MC** Goodenow prayed and then read a correspondence from herself.

CLERK'S REPORT: Invoices and bills to be paid were given to the board ahead of time. On the invoice list, you will note two checks to USPS. One was approved at the last meeting, the second one was because we needed stamps to resend summer tax bills. Also, please note Republic services went up to \$29,240.92 (this goes up every year per our contract). Conway moved to approve and pay the monthly bills for the rest of August/beginning of September including: Payroll, Consumers, Charter, Republic, VC3, Melissa Townsend \$30 for phone, Amazon \$523.94-Invoice #14GV-LJX6-714C (Usb, paper, toner, scanner, 3-ring binders), Andrea Wallace \$60.02 (election food-Airport), BS&A \$121.00-Invoice #169687 (Cemetery management system), Central Michigan Assessing \$2,148.71-Invoice #2026-2 (printing of summer tax bills), Clare County Cleaver \$149.90-Invoice #8663 (Envelopes for Summer Taxes), Clare County Cleaver \$54.00-Invoice #8661 (Notice of Amendments to the Master Plan), Charles Goodenow (Goodenow Farms) \$770-Invoice #000003 (July mowing), Deluxe \$667.06-Invoice #9011408453 (General Account checks), Elm Creek \$130.00-Invoice #26763 (Mowing on May 8, 2026), seconded by Iutzi; all in favor. **MC** Wallace reported the Fire Department came to Hamilton Township 5 times in July, the new website is being constructed while the old website remains, we had 468 ballots cast on election day (191 absentee ballots), and Wallace is researching the public safety grant.

ASSESSOR'S REPORT, TINA WRIGHT reported Townships are being sued for Assessor's going onto property, she would like the board to approve sending postcards saying yes or no that the assessor can go on the property owner's property.

PLANNING COMMISSION CHAIR, KELLY BENNETT reported 3 people from the PC will be attending a training on August 24th, PC is researching data centers, and the next PC meeting will be October 7th at 6:30pm.

ZONING ADMINISTRATOR, MELISSA TOWNSEND was absent. Wallace reported 5 permits and 3 STR's were permitted.

PARKS, AMY WRIGHT was absent. Vaughn reported he purchased equipment to have movies at the amphitheater and is working with Swank Productions to get a copyright license.

BLIGHT: Vaughn reported 1 citation was given, received 3 blight complaints, swallow house is waiting on the County to condemn it, 4 homes were cleaned up, and 3 trailers removed.

OLD BUSINESS:

Porta Johns: Motion for Conway to contact Lil Willies to get an ADA porta john for the park not to exceed \$250 a month starting ASAP and ending the 3rd week of October made by Goodenow, seconded by Iutzi; all in favor. **MC**

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NEW BUSINESS

Data Centers: Tabled until next month so the PC can bring back to the board what they learned at their conference.

Simpson Trail-Rubbish and Recycling Pick Up: many discussions were made; republic won't pick up trash/recycling on Simpson Trail. One resident said they will contact Republic to see about getting a dumpster put on his property for property owners who live on Simpson Trail to use.

Taxes: Goodenow reported interest was put on the summer tax bill and shouldn't have been. Resending bills will cost the township about \$2,630.68.

Fall Vendor Craft Show: Motion to host a Vendor Craft Show on Saturday, November 21st at the Township hall made by Iutzi, seconded by Goodenow; all in favor. **MC**

Road Millage: Passed 234 to 229. Discussions were made about resurfacing Townline from Rodgers Road to Athey. Tabled till next month.

Amend Policies: Motion to amend policies to add 3.20a Imprest Cash (Change Drawer) made by Goodenow, seconded by Iutzi; all in favor. **MC** Motion to withdrawal \$100 from the general checking account to be used as imprest cash (change drawer) to exchange currency in order to make change for a cash financial transaction made by Wallace, seconded by Goodenow; all in favor. **MC**

Budget Amendment: None.

Pavilions: Wallace reported Lester was unable to provide the correct drawings that the County needed. The County is requesting stamped architectural drawings of both pavilions so that a building permit can be issued. Motion to contract with Snyder and Staley Engineering to draw up structural designs for both pavilions in the amount of \$3,800, if structural drawings are not sufficient then contract with MLR to draw up stamped architectural drawings in the amount of \$6,000 for both pavilions made by Iutzi, seconded by Conway; all in favor. **MC**

Nature & Educational Field: Vaughn brought to the board an idea to create nature, educational and conservation health zones of the park so wildflowers can be planted. Tabled so Wallace can contact CMF to ask questions.

PUBLIC COMMENT: Began at 8:08pm, 9 comments were heard. Ended at 8:39pm.

Dates to Remember: September 19th at 9am Scrap Tire Collection

ADJOURNED: Motion to adjourn at 8:39pm made by Conway, seconded by Iutzi; all in favor. **MC**