

Hamilton Township Board Meeting Minutes
July 2, 2026 @ 6:30pm at Hamilton Township Hall, 3042 N. Rodgers Ave., Harrison, MI

Board Members Present: Mike Conway, Gerald Tom Vaughn, Andrea Wallace, Denise Goodenow

Absent: Mike Iutzi

Guest Count: 2 Residents: 8

CALLED TO ORDER: by Vaughn at 6:30pm, followed by an Invocation, the Pledge of Allegiance, and Roll Call.

ADDENDUM: Motion to add addendum to the agenda to add PC Training made by Goodenow, seconded by Wallace; all in favor. **MC**

APPROVAL OF AGENDA: Motion by Conway to approve the agenda with the addendum, seconded by Goodenow; all in favor. **MC**

APPROVAL OF JUNE 4, 2026 MEETING MINUTES: Motion made by Goodenow to approve the June 4, 2026 minutes, seconded by Conway; all in favor. **MC**

GUESTS:

Commissioner, David Hoeffling reported Dale Majewski from District 2 retires July 3rd; need to find a replacement, will hold interviews on July 7th at 9am and, if needed, July 8th at 1pm, there was a shortage of funds in MIDC; the State allocated more monies, and they are applying for a Homeland Security Grant.

CCRC, Bill Simpson congratulated the Township on the Park Grand Opening and reported that the legislature has no budget yet, there are bills introduced if gas goes over \$5 a gallon to reduce the cost, the Road Commission is wrapping up on projects and getting ready to start some bigger projects, and the new building is almost ready.

REPORTS:

TREASURER'S REPORT: Report was given by Goodenow. Conway moved to approve Treasurer's report, seconded by Wallace; all in favor. **MC** Goodenow reported the Craft, Crop, Shop went well; over 100 people came out and \$713 was donated.

CLERK'S REPORT: Invoices and bills to be paid were given to the board ahead of time. On the invoice list, you will note a check to AF Group. That was not on the list last month as I received the bill after the meeting (6-16) and it was due yesterday. So, I paid it. That is for workman's comp. Also, please note the bill to the Road Commission is \$82,786.08 not 104,000. Conway moved to approve and pay the monthly bills for the rest of July and beginning of August including: Payroll, Consumers, Charter, Republic, VC3, Melissa Townsend \$30 for phone, Amazon \$304.48-Invoice #11N7-CTJJ-FJ7H (Park signs, metal hooks, steno notebooks, sharpies, etc.), Charles Goodenow (Goodenow Farms) \$770-Invoice #000002 (June mowing), Clare County Cleaver \$71.75-Invoice #8569 (Master Plan Public Hearing), Clare County Road Commission \$82,786.08-Invoice #3113 (Springwood Lake Road-includes brine), DCTree, LLC \$2,880 (update website and annual fee), Hoerauf and Nevill, P.C. \$220-Invoice #2066 (Pavilion and amphitheater rental agreements, resolution, and copyright licensing), USPS \$299.60 (280 2 ounce stamps for Nov election), USPS \$963 (10 rolls of stamps and 3 rolls of postcard stamps), seconded by Goodenow; all in favor. **MC** Wallace reported the Fire Department came to Hamilton Township 3 times in June, Wallace is working with the County Building Inspector and Four Way Structures to get building permits for both pavilions, the Election Commission will meet Tuesday, July 7th at 1:00pm NOT July 14th and the Public Accuracy test will be Tuesday, July 14th at 11:00am for the August 4th election, and 260 absentee ballots have been sent out.

ASSESSOR'S REPORT, TINA WRIGHT was absent.

PLANNING COMMISSION CHAIR, KELLY BENNETT reported the Public Hearing to amend the Master Plan was held July 1st and the PC recommends the Board to adopt a resolution amending the Master Plan, wildflowers may be a good idea to plant in the big area inside the walking path and seeding the mowed area with white clover, the PC is going to look into Data Centers, and the next PC meeting will be October 7th at 6:30pm.

ZONING ADMINISTRATOR, MELISSA TOWNSEND reported zoning permits are picking up, 1 STR will be renewing and 1 is in violation, Townsend is getting calls about fences, a shipping container will be relocated, dogs are in the road on Hoover, and the Township received the scrap tire grant; one will be in September 2026 and the other May/June 2027.

PARKS, AMY WRIGHT reported the light bar on the amphitheater was installed, there are outstanding bills from the park, left over funds will go toward dog poo stations, bike rack, and grills depending on the cost, and gave Wallace the T-Mobile grant file to retain.

BLIGHT: Vaughn reported 4 new letters were sent out and 9 residents are moving forward with cleaning their property.

OLD BUSINESS: NONE

NEW BUSINESS

Amend Policies: Motion to amend policies to add 8.17 Security procedures for computerized tax roll Standard procedures and 8.18 Public viewing policy made by Goodenow, seconded by Wallace; all in favor. **MC**

Sledding Hill: Last month it was brought up if the Township wanted a sledding hill; discussions were made and tabled.

Correspondence: We received a correspondence from Heather Huber introducing herself to the community.

Website: Motion to approve the contract between DCTree, LLC and Hamilton Township to revamp the township website to make it ADA compliant made by Goodenow, seconded by Conway; all in favor. **MC**

Salaries: Resolution offered by Conway and supported by Wallace to increase the Treasurer's salary by 10%. 3 ayes, 1 absent, resolution passed. Resolution offered by Goodenow and supported by Conway to increase the Clerk's salary by 10%. 3 ayes, 1 absent, resolution passed. Resolution offered by Wallace and supported by Goodenow to increase the Supervisor's salary by 10%. 3 ayes, 1 absent, resolution passed.

Budget Amendment: Motion to approve the following budget amendments (increase Dept 253 Treasurer salary to \$18,150, increase Dept 215 Clerk salary to \$18,150, increase Dept 171 Supervisor salary and wages to \$13,200) made by Wallace, seconded by Conway; all in favor. **MC**

Condemnation of Swallow: Motion to start the process of condemning the property located at 6679 Swallow Drive, Harrison, MI property tax #008-210-044-00 made by Conway seconded by Goodenow; all in favor. **MC**

Master Plan Resolution: Resolution offered by Wallace and supported by Goodenow to amend the master plan to include language regarding the park. 4 ayes, 1 absent, resolution passed.

Park Benches: Motion to purchase two more benches not to exceed \$500 for both benches to put in front of the building made by Conway seconded by Wallace; all in favor. **MC**

Park Signs: Discussions were made; yes, put up slow down children at play signs.

Pavilion and amphitheater signs: Discussions were made; we do not need any more signs.

Addendum to Agenda: PC Training: Motion to send Barkell, Fritz, and Bennett to the Hot Topics in Planning and Zoning put on by MTA on August 26th in Gaylord; will reimburse for mileage and \$50 meeting pay to each made by Conway, seconded by Wallace; all in favor. **MC**

PUBLIC COMMENT: Began at 7:48pm, 3 comments were heard. Ended at 7:55pm.

Dates to Remember

July 4, 2026 Independence Day

July 7, 2026:

10 AM Private Road Committee Meeting

1 PM Election Commission

July 14, 2026 Public Logic and Accuracy Test

July 21, 2026 Board of Review

August 6, 2026 6:30 PM... Next Board Meeting

This Date in History

On July 2, 1776. 250 years ago today, the Continental Congress Voted to Declare our independence as a fledgling county from British Rule.

In 1964, the very first Walmart Store opened in Rogers Arkansas.

In 1964, the Civil Rights Acts was signed into Law by President Lyndon B Johnson

Have a Safe, Happy, Healthy and Blessed Summer!

ADJOURNED: Motion to adjourn at 7:55pm made by Conway, seconded by Goodenow; all in favor. **MC**