

**Hamilton Township
Planning Commission Minutes of May 6, 2026**

Meeting called to order at 6:31 PM by Kelly Bennett and the Pledge of Allegiance was recited.

Roll Call Attendance:

Present: Kelly Bennett, Marsha McKee, Linda Barkell, Jesse Fritz and Mike Conway

Absent: none

Guests: 2

Staff Present: Melissa Townsend, Zoning Administrator, Amy Wright, Park Administrator

Approval of the Agenda: Agenda reviewed by all present. There is 1 addition to the agenda. Adding Master Plan update. Motion by Conway and 2nd by McKee to approve the agenda with 1 add on. All in Favor, M/C.

Approval of the minutes: Minutes of the regular PC meeting of 4-8-2026 reviewed and motion by Conway and 2nd by McKee to accept the minutes as written. All in Favor, M/C.

Public Comments: Cecilia Stanaway and Mary Hinman would like to see the speed limit from Springwood Lake Rd/ Mostetler Rd. brought down to 35 MPH to M-61. They advised they have talked to the Supervisor, Road Commission and have had zero action. They were advised to come to the Board meeting the following evening and relay this message during the Public Comments.

Zoning Administrators report: Melissa reports a few permits issued for an addition and garage. 6 STR; s has been removed from her list. Scrap tire grant is still being worked on. No word yet, if we will receive one. Written report will be in the minute cabinet.

New Business: Park rules discussed and final list to be submitted to the board. They are. Hours of Operation: Dawn to Dusk, No Glass Beverage Containers, No Alcohol or Drugs, Pets must be leashed, Children 12 and under must be accompanied by an adult, No ATVs or ORVs on park grounds, Yield to pedestrians, ADA accessibility, Please Be Kind, Don't Litter.

Master Plan Update: Public hearing will be scheduled for 07/01/26 @ 6:00 PM with Planning Commission meeting @ 6:30 PM.

1-4: Adding: "The township operates a single park in Dodge City."

4-4 & A-8: Recreation, adding: "Hamilton Township operates a single park site located in Dodge City – Hamilton Township Park. The park is approximately 15.5 acres in size, including two picnic pavilions, an amphitheater, gravel parking, walking path and playground."

We also went over the Rental Agreement for the Hamilton Township Pavilion and the Amphitheater and some minor changes were noted the will be given to the board. We discussed suggested fees as: Amphitheater: \$200 for 4 hours and a \$150 fee refundable. For the Pavillion we will suggest \$20 resident fee and a \$30 non-Resident fee. Amy Wright reported that if there is enough money left over after completion of the park, we will try to purchase 4 Poop Stations for Pet clean up.

Adjournment: Motion by Fritz to adjourn and 2nd by McKee at 8:15 PM. All in Favor, M/C,

Public Hearing set for 6:00 PM for update for Master Plan and regular meeting at 6:30 PM on Wednesday, July, 1, 2026.

Linda Barkell Secretary