

**Hamilton Township
Planning Commission Minutes of April 7, 2026**

Meeting called to order at 6:30 PM by Kelly Bennett and the Pledge of Allegiance was recited.

Roll Call Attendance:

Present: Kelly Bennett, Mike Conway, Marsha McKee, Linda Barkell and Jesse Fritz

Absent: none

Guests: 2

Staff Present: Melissa Townsend, Zoning Administrator and Amy Wright, Park Administrator

Approval of the Agenda: Agenda reviewed by all present and motion by Conway and 2nd by McKee to accept the agenda with 1 addition adding Park Rules. All in Favor, M/C.

Approval of the minutes: Barkell read the minutes January 7, 2026 to all present and motion by Fritz and 2nd by Conway to approve the minutes with 1 correction. All in Favor, M/C.

Public Comments: Amy Wright inquired if a permit is needed for food trucks? Pavilion and Amphitheater rentals fees are being investigated. Special events permit fees are also being investigated. Also, there is a fee for Copyright of music also being investigated.

Zoning Administrators report: Melissa reports she has issued some permits for privacy fencing. There are some ongoing issued with Short Term Rentals that will be resolved. She has received numerous complaints that the Zoning Permits for Residential fees are too high.

New Business: We reviewed the Hamilton Township Anti-Noise and Public Nuisance Ordinance and no changes to be made. Went onto developing Park Rules. Hours of Operation: Dawn to Dusk, No Profanity, No Glass Containers, No Fireworks or Sparklers, No Drugs or Alcohol, All pets must be on a 6 ft leash, Children under 12 must be accompanied by an adult, No motor vehicles or power generated vehicles allowed on the Park Grounds, No Confetti decorations, No Hunting, Skateboards and Bicycles must yield to pedestrians on Walking Path, ADA accessible appliances are allowed on the walking path and Please be kind, Don't Litter. We will table these for now and have a PC meeting on Wednesday, May 6, 2026 to finalize the rules.

Old Business: none

Adjournment: Motion by Fritz to adjourn at 7:48 PM and 2nd by McKee. All in Favor, M/C,

Next Regular Meeting will be Wednesday, May 6, 2026

Linda Barkell-Secretary