

Hamilton Township Board Meeting Minutes
March 5, 2026 @ 6:30pm at Hamilton Township Hall, 3042 N. Rodgers Ave., Harrison, MI

Board Members Present: Mike Iutzi, Gerald Tom Vaughn, Andrea Wallace, Denise Goodenow

Absent: Mike Conway

Guest Count: 3 Residents: 11

CALLED TO ORDER: by Vaughn at 6:30pm, followed by an Invocation, the Pledge of Allegiance, and Roll Call.

APPROVAL OF AGENDA: Motion by Goodenow to approve the agenda, seconded by Iutzi; all in favor. **MC**

APPROVAL OF February 5, 2026 MEETING MINUTES: Motion made by Goodenow to approve the February 5, 2026 minutes, seconded by Iutzi, all in favor. **MC**

GUESTS:

Drain Commissioner, Bill Faber reported the Road Commission will be fixing a valve on Dodge Lake Complex and that there will be a Special Meeting on March 31st at 10am at the Courthouse for the Dodge Lake assessment.

Commissioner, David Hoefling reported that the budget so far is expended at 32.41% and usually it is expended at 41.67%, the Sheriff's department informed them of a project they would like to do and the commissioners approved it, the MI State Extension millage is up for renewal and will be on the ballot, and the drain clerk is retiring; they approved her successor.

CCRC, Bill Simpson reported Lansing is telling them they may see the gas tax money this month and the rest maybe in October.

REPORTS:

TREASURER'S REPORT: Report was given by Goodenow. Wallace moved to approve Treasurer's report, seconded by Iutzi; all in favor. **MC**

CLERK'S REPORT: Invoices and bills to be paid were given to the board ahead of time. Goodenow moved to approve and pay the monthly bills for the rest of March and beginning of April including: Payroll, Consumers, Charter, Republic, VC3, Melissa Townsend \$30 for phone, Amazon \$275.36-Invoice #1V9P-1JJT-QVT1 (toner, labels, dust-off, etc.), Clare County Cleaver \$150.50-Invoice #8322 (BOR publication), Keysor Builders \$950 (snowplowing), Redgy Garver \$1,075 (burial-Blumerich (Hardy) and Brooks), Shred-It Experts \$60-Invoice 166160, seconded by Iutzi; all in favor. **MC**

Wallace reported the Fire Department came to Hamilton Township four times in February, there will be no May election, Wallace will be out of the office on Tuesday, March 17th to attend the MTA Capital Conference, the BOE is doing a contest for the "I Voted" stickers, and Wallace will be sending letters out to those on the perm AV list letting them know this has been discontinued.

ASSESSOR'S REPORT, TINA WRIGHT was absent.

PLANNING COMMISSION CHAIR, KELLY BENNETT reported their next meeting will be April 1st at 6:30pm.

ZONING ADMINISTRATOR, MELISSA TOWNSEND reported permits all around are slow, Trout Unlimited contacted her and they are going to construct a rustic trail open to the public, and Townsend applied for the scrap tire grant. Townsend asked if the permit fees could be discussed now. Motion by Goodenow to move the zoning permit discussion (Fee Schedule Reexamination (Demolition Permit Fee) Resolution) on the agenda, seconded by Iutzi; all in favor. **MC**

FEE SCHEDULE REEXAMINATION (DEMOLITION PERMIT FEE) RESOLUTION: Townsend recommended that residential fees be \$75, demolition without rebuild be \$50-\$75 and all other fees to stay the same. The board discussed the fees. Wallace proposed to reduce the fees for residential by almost half and the fee for demolition permit without rebuild to be \$50. Tabled until next meeting.

PARKS, AMY WRIGHT reported the playground is still scheduled to be dropped off March 20th, work on the structure of the amphitheater should be done next week, after frost laws are off they have about 4 weeks of work left, Wright and Erskine have been working on a T-Mobile grant for a sports field, and discussions were made about the grand opening of the park.

BLIGHT: Vaughn reported there are 6 complaints on his desk and letters will be sent out.

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OLD BUSINESS:

BENCHES: Motion to open donations toward the purchase of park benches/maintenance for the park payable to Hamilton Township made by Wallace, seconded by Goodenow; all in favor. **MC**

GRAND OPENING FOR PARK: Motion made by Iutzi to hold a Grand Opening for the park on June 6, 2026 with a ribbon cutting at 11:30am and the event going until 4pm, seconded by Goodenow; all in favor. **MC**

PAVILION AND AMPHITHEATER: Fees were discussed and rental agreements were presented. Tabled until next meeting.

PARK PORTA JOHN: Wallace presented the board with the cost of purchasing a porta john versus renting a porta john. Tabled until next meeting.

CEMETERY LOTS: Motion made by Goodenow to transfer 5 plots to David Wright, Sr. (Old Section of Hamilton Township Cemetery) that were purchased in 1938 and transferred to Louis Wagner. An affidavit and a written release form (Hold Harmless) will need to be signed by David Wright, Sr, seconded by Iutzi; all in favor. **MC** This motion is not set on a precedence; the board will rule on cemetery issues individually. Motion to approve the Affidavit and Hold Harmless forms pertaining to the cemetery made by Goodenow, seconded by Iutzi; all in favor. **MC**

LAWNMOWER: Vaughn sent letters to companies inquiring about a lawnmower. Discussions were made about workman's comp. Tabled until next meeting.

NEW BUSINESS:

CMF CONTRACT: Haven't received yet. Tabled until next meeting.

TOWNLINELAKE ROAD: The Road Commission is going to put gravel down, cut trees along the roadway, and put two culverts in on Townline past Hoover at no cost to the Township.

2026-2027 EARLY VOTING CONTRACT: Motion to accept the 2026-2027 Early Voting Contract between the County and Hamilton Township made by Goodenow, seconded by Iutzi; all in favor. **MC**

NOISE ORDINANCE REVISION: Motion to have the Planning Commission look into the Noise Ordinance in regards to the amphitheater made by Iutzi, seconded Goodenow; all in favor. **MC**

PUBLIC COMMENT: Began at 7:53pm. Comments were received from 3 people. Ended at 8:05pm.

Dates to Remember: Red Cross Month (Consider donating Blood), Daylight Savings Time (spring forward) March 8th 2 AM, International Women's Day March 8th, Board of Review Meeting #2, March 11th 3 PM -9 PM, Board of Review Meeting #3, March 13th 9 AM-3 PM, Saint Patrick's Day March 17th, Planning Commission Meeting April 1st 6:30 PM

ADJOURNED: Iutzi made a motion to adjourn at 8:06pm, seconded by Goodenow; all in favor. **MC**