

Hamilton Township Board Meeting Minutes
February 5, 2026 @ 6:30pm at Hamilton Township Hall, 3042 N. Rodgers Ave., Harrison, MI

Board Members Present: Mike Iutzi, Gerald Tom Vaughn, Andrea Wallace, Denise Goodenow

Absent: Mike Conway

Guest Count: 2 Residents: 13

CALLED TO ORDER: by Vaughn at 6:30pm, followed by an Invocation, the Pledge of Allegiance, and Roll Call.

APPROVAL OF AGENDA: Motion by Iutzi to approve the agenda, seconded by Goodenow; all in favor. **MC**

APPROVAL OF January 8, 2026 MEETING MINUTES: Motion made by Iutzi to approve the January 8, 2026 minutes, seconded by Goodenow, all in favor. **MC**

GUESTS:

Commissioner, David Hoefling reported that the budget so far is expended at 25.61% and usually it is expended at 29.17%, they applied for a grant to preserve documents, they are receiving a materials management grant for recycling, passed yearling transit resolution, the Nov 11th meeting has been changed to Nov. 12th, and they upped how much they pay for veterans' burial to \$1200.

CCRC, Bill Simpson reported their crew has been working hard, that there is a governmental meeting Feb. 13th at the CTE building, the weigh master's conference is coming up, and their new building is going well.

REPORTS:

TREASURER'S REPORT: Report was given by Goodenow. Iutzi moved to approve Treasurer's report, seconded by Wallace; all in favor. **MC**

CLERK'S REPORT: Invoices and bills to be paid were given to the board ahead of time. Goodenow moved to approve and pay the monthly bills for the rest of February and beginning of March including: Payroll, Consumers, Charter, Republic, VC3, Melissa Townsend \$30 for phone, Clare County Treasurer \$22.93-Invoice #12-25-516-000-082.008 (chargebacks on tax adjustments), H& H Propane, Harrison DIB Lumber \$24.16-Invoice #2601-054023 (salt), Hoerauf and Nevill, P.C. \$310.00-Invoice#1864 (Resolution for road millage and prepare ballot language), Redgy Garver \$575 (burial-Norman and snowplowing the cemetery), seconded by Iutzi; all in favor. **MC** Wallace reported the Fire Department came to Hamilton Township once in January, insurance packets are no longer being printed, a question was asked at the last meeting about the petition she received in the mail; the petition is legitimate, and the 5-year recreation plan for Hamilton Township Clare County has been approved until 12/31/2030. **ASSESSOR'S REPORT, TINA WRIGHT** was absent.

PLANNING COMMISSION CHAIR, KELLY BENNETT was absent.

ZONING ADMINISTRATOR, MELISSA TOWNSEND was absent. Vaughn shared Townsend's report: there was an unpermitted addition; a letter was sent, lost 1 STR, 1 listed for sale, 11 STRs left, and mentioned that the township doesn't have a demolition permit fee.

PARKS, AMY WRIGHT reported the playground should be delivered March 20th, work on the amphitheater will begin soon, Wright has been looking into grants, she is looking for sponsorships for the park's grand opening, Wright has secured the food truck for the grand opening, CMF has given the township an additional \$48,000 for some of the items that were taken out of the grant, and Wright informed the board that her contract is up in June with CMF.

BLIGHT: Vaughn reported the township was paid for 2 citations and 2 letters were sent out last month.

OLD BUSINESS:

POLICIES #8: Motion to adopt policies phase 8 with pages 70 and 74 to include no vaping (pages 64-79: Public Notice) made by Goodenow, seconded by Iutzi; all in favor. **MC**

ROAD MILLAGE RESOLUTION: Resolution 2026-02 to put the road maintenance millage on the August 4th ballot offered by Wallace, supported by Goodenow. 4 ayes, 0 nays, 1 absent. Resolution adopted.

NEW BUSINESS:

COMMUNITY ENGAGEMENT (BENCHES): Motion to hold a community engagement to be held on Thursday, March 5th at 6:00p.m. by Goodenow, seconded by Iutzi; all in favor. **MC**

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GRAND OPENING (PARK): Discussions were made and was tabled until March to choose a date.

PAVILION AND AMPHITHEATER (RENTAL FEES): Wallace presented the board with porta john prices; no decisions were made.

BOR RESOLUTION: Resolution 2026-03 to set an alternate date for the March Board of Review offered by Wallace, supported by Iutzi. 4 ayes, 0 nays, 1 absent. Resolution adopted.

POVERTY EXEMPTION RESOLUTION: Resolution 2026-04 in support of 2026 policy and guidelines for property tax poverty exemptions offered by Wallace, supported by Goodenow. 4 ayes, 0 nays, 1 absent. Resolution adopted.

CLARE COUNTY ROAD COMMISSION CONTRACT: Motion made by Goodenow to accept the Clare County Road Commission 2026 Local Road Agreement to pave Springwood Lake Road (Rogers Ave to Springwood Lk Dr) and apply 2 applications of brine on the public roads in Hamilton Township, seconded by Iutzi; all in favor. **MC**

RUBBISH ASSESSMENT REMOVAL: Motion to remove rubbish from parcel #008-060-095-00 made by Wallace, seconded by Iutzi; all in favor. **MC** Motion to remove rubbish from parcel #008-190-019-00 made by Wallace, seconded by Iutzi; all in favor. **MC**

MI FIRE INSURANCE PROGRAM RESOLUTION: Resolution 2026-05 to enter into the fire insurance withholding program offered by Wallace, supported by Goodenow. 4 ayes, 0 nays, 1 absent. Resolution adopted.

CEMETERY LOTS: Wallace went over information pertaining to Wright's family purchasing lots in the Hamilton Township Cemetery and 5 lots do not have names on them while the original owner passed away. Wallace presented the board with information from MTA (lots are assets and if not named then they should go through probate court or an affidavit needs to be signed). Wallace is going to look to see what the previous cemetery ordinance says. Tabled until March meeting.

CEMETERY RESOLUTION: Resolution 2026-06 to approve an increase for cemetery fees to cover the cost of snowplowing offered by Wallace, supported by Iutzi. 4 ayes, 0 nays, 1 absent. Resolution adopted.

BONHAM HEATING & AIR CONDITIONING CONTRACT: Motion to accept the Maintenance Contract between Hamilton Township and Bonham Heating & Air Conditioning in the amount of \$226 made by Goodenow, seconded by Iutzi; all in favor. **MC**

GULFMARK ENERGY DIVISION ORDER: Motion made by Wallace to allow the supervisor to sign the Division Order from GulfMark Energy to certify ownership of their decimal interest in production or proceeds as: 0.00013772, seconded by Iutzi; all in favor. **MC**

PUBLIC COMMENT: Began at 7:43pm. Comments were received from 6 people. Ended at 7:54pm.

Dates to Remember: 2/8/26 Super Bowl, 2/14/26 Valentine's Day, 2/16/26 President's Day, 2/17/26 Fat Tuesday, 2/26/2026 National Chili Day

ADJOURNED: Iutzi made a motion to adjourn at 7:54pm, seconded by Wallace; all in favor. **MC**