

Hamilton Township Board Meeting Minutes**November 6, 2025 @ 6:30pm at Hamilton Township Hall, 3042 N. Rodgers, Harrison, MI**

Board Members Present: Mike Conway, Mike Iutzi, Gerald Tom Vaughn, Andrea Wallace, Denise Goodenow

Guest Count: 2 Residents: 12

CALLED TO ORDER: by Vaughn at 6:30pm, Vaughn reported that Debbie Haskin passed away (was on the Dodge Lake Private Road Maintenance Committee), followed by an Invocation, the Pledge of Allegiance, and Roll Call.

ADDENDUM TO AGENDA: Motion by Iutzi to add CDs to the agenda, seconded by Conway, all in favor. **MC**

APPROVAL OF AGENDA: Motion by Iutzi to approve the agenda with the addendum, seconded by Goodenow; all in favor. **MC**

APPROVAL OF OCTOBER 2, 2025 AND SPECIAL MEETING MINUTES: Motion made by Goodenow to approve the October 2, 2025 and Special Meeting of October 9, 2025 minutes, seconded by Conway, all in favor. **MC**

GUESTS:

Bill Simpson (County Road Commission) reported the state has passed a budget and the Road Commission tentatively is supposed to get \$2.1 million extra. They still plan on matching the funds with the Townships. This year 9.6 miles of gravel was put down, put in two bridges, and 21 miles of asphalt was put down. If someone sees a problem with a road, go on their website and report it.

Commissioner, David Hoefling reported October was a month of reports from other departments, the Fly-in at the airport had 11 aircraft show up, the crack sealing at the airport is complete, and the lighting project is underway.

REPORTS:

TREASURER'S REPORT: Report was given by Goodenow. Wallace moved to approve Treasurer's report, seconded by Iutzi; all in favor. **MC**

CLERK'S REPORT: Invoices and bills to be paid were given to the board ahead of time. Wallace mentioned that RLI Surety was already paid because the due date was before the meeting and that 4 bills were added to the bills to be paid. Goodenow moved to approve and pay the monthly bills for the rest of November and beginning of December including: Payroll, Consumers, Charter, Republic, VC3, Melissa Townsend \$30 for phone, Amazon \$162.89-Invoice #1LDK-RJTF-VWCF (shop towels, flag, hand soap, W2s), Andrea Wallace \$50.93-Invoice #42-123368714 (Reimbursement from Sam's Club for deposit tickets), Andrea Wallace \$62.88 (Reimbursement for Mr. Vetoes for election workers), APEX Software \$1,075.00-Invoice #331685 (Sketching Software for Assessing), BS&A \$1,130.00-Invoice #163847 (Assessing System), Clare County Cleaver \$43.00-Invoice #7925 (Parks and Rec Adoption), Clare County Cleaver \$38.00-Invoice #7896 (ZBA variance-1644 N. Clarwin Ave.), Clare County Cleaver \$48.00 (ZBA variance), Elm Creek Lawn & Landscape \$430-Invoice #25878 (Mowing), Elm Creek Lawn & Landscape \$215.00-Invoice #26001 (Oct. Mowing), EMC Insurance \$6,571.00 (Commercial Property insurance renewal), Redgy Garver \$500 (full burial-Bujaki), RLI Surety \$298-Invoice#7020560 (Bonds), Tom Vaughn \$9.70 (Reimbursement from USPS for certified mail sent to EGLE), Wallace Repair, Inc. \$1,198.01-Invoice #2881 (Install Voter Drop Box and polls), seconded by Conway; all in favor. **MC**

Wallace reported that the Township received a check from AF Group for \$257.10, the Fire Department came to Hamilton Township 3 times in October, the credit card is all set up; we are just waiting for a login, and the cement for the pavilion has been poured; now we are just waiting on Lester to build the structure. Wallace reported the election went well, 283 ballots were cast, the board of canvassers finished the Township; they will certify the election November 12th.

Assessor's Report, Tina Wright reported she has had 4 splits and 1 combination, tax bills are going to the printer next Friday, Wright will be going to houses to follow up on permits now through December 31st. Conway asked if Wright has the capability to take aerial pictures. Yes, the GIS app gives a general idea, but don't use it for boundary lines.

Planning Commission, Chair Kelly Bennett reported their next meeting will be January 7th and that she attended Hatton Township's meeting.

Zoning Administrator, Melissa Townsend reported permits are still coming in, the ZBA variance regarding the one-acre land split was approved. There is a ZBA variance hearing Tuesday, November 11th at 6pm regarding a tiny house on wheels. The mafia trail changes site plans often.

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Parks, Amy Wright reported she receives updates from MLR and Schepke often. Schepke will continue working on the walking path. That should be completed by November 14th. They would like to pour the cement for the amphitheater if the weather cooperates. Wright is working on two grants. Wright brought to the board prices for benches for the park. There are 6 cutouts for benches. Each bench costs \$1,000 (includes freight). Maybe see if businesses/people will sponsor a bench.

Blight: Vaughn reported he received 2 written complaints and sent out letters. Vaughn spoke with someone from USDA regarding the house on Swallow Road then the shutdown happened.

OLD BUSINESS:

Policies Phase 5: Motion to adopt policies phase 5 (pages 37-41: Ethics) made by Iutzi, seconded by Goodenow; all in favor. **MC** Policies Phase 6 was handed out.

EGLE Correspondence: Vaughn sent the email and letter last month, we received an email back saying the issues raised can be addressed without the need for a public hearing and what they want to do meets the statutory requirement. Vaughn was going to look into a pro bono environmental attorney.

Speed Limit Resolution: Vaughn read the resolution. Iutzi offered the Speed Limit Resolution with support from Conway. The resolution was adopted by roll call vote.

BS&A: Goodenow reported she was not convinced we need to move to the cloud. Discussions were made. As of right now, we will stay with .net.

NEW BUSINESS:

Springwood Lake Association Correspondence: The Township received an email from Eric Stubbs inquiring about a special assessment to make improvements to the Springwood Lakes Dam #1. Vaughn emailed what they needed to do in order for a special assessment to get started.

BOR Training: Motion to allow Judy Evans to attend the BOR training on December 3, 2025 made by Iutzi, seconded by Conway; all in favor. **MC**

ADDENDUM TO AGENDA: CDs: Both CDs through MFCU are up for renewal in December. Tabled until next meeting.

PUBLIC COMMENT: Began at 7:45pm. Comments were received from 1 person. Ended at 7:47pm.

DATE REMINDERS: Veterans Day November 11, 2025, ZBA November 11, 2025 at 6:00pm, Firearms Deer Season November 15, 2025, Thanksgiving Day November 27, 2025

ADJOURNED: Iutzi made a motion to adjourn at 7:47pm, seconded by Conway; all in favor. **MC**