

**Hamilton Township  
Planning Commission Minutes of 9-3-2025**

Meeting called to order at 6:31 PM by Kelly Bennett and the Pledge of Allegiance was recited.

**Roll Call Attendance:**

Present: Bennett, Conway, Barkell, McKee & Fritz

Absent: 0

Guests: 1 Amy Wright. Park Director

Staff Present: Melissa Townsend, Zoning Administrator.

**Approval of the Agenda:** Agenda reviewed by all present and motion by Bennett and 2<sup>nd</sup> by Conway to accept the agenda as written. All in Favor, M/C.

**Approval of the minutes:** Minutes of 7-9-2025 reviewed by all with motion by Bennett and 2<sup>nd</sup> by Fritz to accept the minutes as written with 3 corrections. All in Favor, M/C.

**Public Comments:** none

**Zoning Administrators report:** Melissa reports she was contacted by the owners of the Mafia Haunted Trail, inquiring if any further permits were needed. She advised them no permits needed for their method of storage. Things have been overall quiet and adding new residents in the township. Short Term Rentals are exploding. Then there was a discussion about the STR permits being transferable. Melissa will add onto the Application for a Short-Term Rental that they are non-transferable and non-refundable.

**New Business:** Short Term rental permits. See above Zoning Administrators report.

**Old Business:** Park Plan reviewed by all and discussed. It appears everything is in order. We will change the Planning Commission date from 10-8-2025 to Wednesday, 10-1-2025. Public Hearing to be set up for Wednesday, October 1, 2025 at 6:00 PM and followed by a Planning Commission meeting at 6:30 PM.

**Adjournment:** Motion by Fritz and 2<sup>nd</sup> by Conway to adjourn at 7:10 PM. All in Favor, M/C.

**Public Hearing at 6:00 PM on Wednesday, October 1, 2025 then Planning Commission meeting at 6:30 PM on Wednesday, October 1, 2025.**

Linda Barkell, Secretary