

Hamilton Township Board Meeting Minutes

Date: Thursday, June 6, 2024 Time: 6:30 PM Location: Hamilton Township Hall, 3042 N. Rodgers, Harrison, MI
Board Members Present: Mike Conway, Mike Iutzi, Dave Wright, Mickie Duby, Valdine Erskine Guests: 2 Residents: 20 Staff: 4

CALLED TO ORDER: by Wright at 6:30 P.M, followed by the Pledge of Allegiance and Roll Call.

APPROVAL OF AGENDA: Motion by Conway to approve, seconded by Erskine; all in favor. **MC**

PUBLIC COMMENT: A resident expressed concerns about communication with the assessor not returning phone calls, a blight complaint on Clarwin Ave, Brian Cummings offered information for the Chain of Lakes Association, a resident asked about the cell tower progress, another asked about brining dates.

TREASURER'S REPORT: Read by Duby. Iutzi moved to approve, support from Wright; all in favor. **MC**

CLERK'S REPORT: May 2 minutes read by Erskine. Conway moved to approve, Iutzi supported; all in favor. **MC** Invoices over \$100 read by Erskine. Iutzi moved to approve and pay bills including incoming bills, 2nd by Conway; all in favor. **MC**

GUESTS:

County Commissioner, David Hoefling reported several contract renewals including indexing of Prosecutor's records, concerns from the County Clerk about the State taking control of ballot production and testing, the County audit success, and the County budget is on track to show a surplus.

Library Board of Trustees Member, Nancy House gave a report of current library usage per township and shared the monthly activities and services for June. Residents can use the Harrison District Library and check out books as well as participate in youth clubs, events and programs. Check out their calendar of events at www.hdl.org

Blight Enforcement Officer, Keith Rolph reported 19 blight calls, 4 citations served and 7 letters, 4 blight complaints tonight; 37 active blight complaints. He also reviewed the blight process.

Assessor, Tina Wright presented a different way to pay for her services, via a contract with her LLC. The Township would need to consider a change to a new contract; tabled. Tina requested the township consider purchasing a sketch program to save time when she is in the field. Although not required, the program would make work more efficient, at a cost of about \$1000 annually; also tabled. Tina gave an overview of beaches and parks around the lakes and who has access to each. One beach and park are available to the public. The remainder have access granted per deed and are not controlled by the township, as they are private property.

Zoning Administrator, Melissa Townsend reported a Planning Commission Special meeting to be June 19 at 5:30 pm. The meeting is for a special use permit. Townsend also reviewed activity for the month and stated she has received calls concerning abandoned property. The township does not take possession of vacant or abandoned property.

OLD BUSINESS:

Correction of vote to approve Cemetery Ordinance. A motion to approve the cemetery ordinance was passed during the May meeting. The vote should have been taken by Resolution. The Resolution offered by Erskine and supported by Iutzi to approved the Cemetery Ordinance was unanimously adopted by rollcall vote.

Spark Grant – We have been notified that the grant award announcement has been delayed until at least the end of June.

Review of Budget Workshop; schedule Annual Budget Public Hearing- scheduled as Wednesday, June 24, at 6:30 pm.

Fire Service Special Assessment Resolution – As the fire contract continues to increase, the township has resolved to furnish fire protection and levy a Special Assessment to the township as a whole. A Public Hearing will be conducted Wednesday, July 24 at 6:30 pm. A mandatory letter will be mailed to each parcel owner and published twice in the Clare County Cleaver. Wright offered the Resolution supported by Erskine. The rollcall vote resulted in the Resolution's unanimous adoption.

NEW BUSINESS:

Annual Equalization Contract – 3 levels of service available. The past choice has been level 2, GIS shape files at \$500 annually; same cost as last year. Duby stated that service level will continue to serve the Assessor's needs.

Replace deputy clerk's computer – A computer update by VC3 took the better part of a day. The computer is running Windows 7 and some items could not be updated. A bid obtained from VC3 to replace the computer was reviewed. Conway moved to approve up to \$1500 to replace, support from Iutzi; all in favor. **MC**

Absent Voter Ballot application mailing – AV ballot applications were mailed in December. Not all voters responded. It is not mandated that the township resend application. The township will not send a second mailing.

Reminders: Yard Waste pick-up – June 18

Private Road Annual meeting – Saturday, June 22; 11 am

Budget Public Hearing – Wednesday, June 22; 6:30 pm

Next Board Meeting is moved to Friday, July 5 at 6:30 pm, due to the July 4th Holiday.

ADJOURNED: Conway made a motion to adjourn at 8:25 p.m., supported by Iutzi; all in favor. **MC**