

## Hamilton Township Board Meeting Minutes

Date: Thursday, April 4, 2024 Time: 6:30pm Location: Hamilton Township Hall, 3042 N. Rodgers, Harrison, MI 48625  
Board Members Present: Mike Iutzi, Mike Conway, Dave Wright, Mickie Duby Absent: Valdine Erskine Guests: 1 Staff: 5 Residents: 9

**CALLED TO ORDER:** by Wright at 6:28pm, followed by the Pledge of Allegiance and Roll Call.

**APPROVAL OF AGENDA:** Motion by Conway to approve, supported by Iutzi; all in favor. **MC**

**PUBLIC COMMENT:** Joan Cooper asked when the Verizon tower would be completed. Jane Balmer asked for an update on the park grant.

**TREASURER'S REPORT:** Treasurer's report read by Duby. Iutzi moved to approve, support from Conway; all in favor. **MC**

**CLERK'S REPORT:** March meeting minutes submitted in advance. Conway moved to approve minutes, supported by Iutzi; all in favor. **MC** Invoices over \$100 were read by Andrea Wallace, Deputy Clerk. Duby moved to approve and pay, supported by Iutzi. Jane Balmer asked why Consumers was so much.

### **GUESTS:**

**County Commissioner, David Hoefling** reported that there is a homeless shelter in Gladwin (New Dawn Shelter) that has 8-12 beds. The commissioners are listing one of the county properties in Redding Township for sale. Budget is going well, usually they have expended 48% of the budget, but this year they are at 43%. At their meeting, Animal Control presented the Dog Ordinance from 1989. They will update the ordinance. The Ambulance Board met March 12<sup>th</sup>, there are 10 main concerns that they will be looking into. Melissa Townsend asked what they will be updating in the dog ordinance?

**Assessor's Report,** Tina Wright was absent. Dave Wright said the BOR had a great meeting. They were able to help two people with the poverty exemption.

**Planning Commission Chair, Kelly Bennett** presented the final updated Cemetery Ordinance to the board. They will have a public hearing on May 1<sup>st</sup> at 6:00pm. At the next meeting they will discuss if they will continue with monthly meetings or switch to every other month since the ordinances have been updated.

**Zoning Administrator, Melissa Townsend** reported that there was 1 STR permit and 4 other permits. She received an email about a new business proposal (Organics Material Facility) on Davenport Trail. She informed them in order to proceed, they would need to pitch their Full Business Plan to the Planning Commission. Possible Variance for ZBA (6 foot high perimeter fence and chickens near the corner of Hazel Drive and Townline Lake Rd). She expressed clear vision concerns and explained ZBA procedures. A resident is insisting that she has issued a citation for chickens when she never has.

**Blight Enforcement Officer, Keith Rolph** reported nothing new. The one from last month he is having the Attorney send a letter to on Rodgers Rd. Dave Wright said he is going to meet with the Attorney about the one on Robin St. Keith announced he was running for Supervisor.

### **OLD BUSINESS:**

**Fire Contract**-An email was passed out to the Board from MTA along with the memo from Atty Nevill. The board needs to discuss whether a special assessment should be done through a public hearing or put on the August ballot. This matter was discussed at length. Conway made a Motion to have a special assessment for fire protection be done at a public hearing, supported by Iutzi, all in favor. **MC**

**Township Hall surveillance to system bids**-Back in December the board received bids for cameras. It was tabled. Cameras were brought back up and the bid from Starvision dated 12-4-23 was chosen. The bid is to install 6 cameras (4 inside and 2 outside) in the amount of \$3787.16 minus \$675 and \$175 (because we already received those items) for a total of \$2947.16. This would be paid through the ARPA funds. Conway moved to accept the bid, supported by Wright, all in favor. **MC**

### **NEW BUSINESS:**

**Show Me the Money**-One day MTA budgeting class in Traverse City on April 22<sup>nd</sup> from 9-5. The cost is \$150 until April 8<sup>th</sup>. If anybody is interested in attending, let Erskine know.

**Business Clean Energy recognition**-Duby showed the board the two plaques the Twp received from Consumers Energy for switching the light at the hall and at the church to LED lights.

**Assessor's request to change pay structure**-Tina Wright is asking that the Twp hire her and her LLC to perform all necessary field work. This would allow Tina to pay less taxes. After reviewing the emails and some discussion, Conway moved to table this until next meeting, supported by Iutzi, all in favor. **MC**

**Establish Road Committee**-The committee would be responsible for surveying the current roadways to identify needed areas for improvement. Kelly Bennett, Mike Conway, and Dave Wright volunteered to be on that committee.

**Pavilion reservation/porta john rental**-Wallace presented the board with information on renting the pavilion. The City of Harrison charges \$40 for residents and \$60 for non-residents. It was discussed that the pavilion is too new and we don't offer any other amenities; take a look at this matter next year.

### **REMINDERS:**

Yard waste pick up dates are May 7, May 21, June 4, June 18, October 8, October 22, November 5, and November 19.

Scrap tire pick up is June 1<sup>st</sup> and September 14 WE need volunteers

First brine date is May 9, second brine date is June 20<sup>th</sup>.

**ADJOURNED:** Conway made a motion to adjourn at 7:52pm, supported by Iutzi; all in favor. **MC**