

Hamilton Township Board Meeting Minutes

Date: Thursday, August 3, 2023 Time: 6:30 PM Location: Hamilton Township Hall, 3042 N Rodgers, Harrison, MI 48625

Board Members Present: Mike Conway, Dave Wright, Mickie Duby, Valdine Erskine Guests: 1 Residents: 17 Staff: 5

CALLED TO ORDER: by Wright at 6:27 P.M, followed by the Pledge of Allegiance and Roll Call.

Moment of silence for Mickie's sister, who passed suddenly this month.

APPROVAL OF AGENDA: Motion by Conway to approve with additions/corrections, supported by Erskine; all in favor. **MC**

PUBLIC COMMENT: **Barbara Lambden** asked about the signs people place along the roadway and on corners. Zoning Admin, Melissa Townsend reviewed the ordinance and explained road right-of-way. **Brian Cummings** asked about conducting a citizen's meeting in the parking lot at the Township Hall, concerning the Chain of Lakes Association. Wright stated there was plenty of room on the property.

TREASURER'S REPORT: Duby reported the balance of Township accounts. Erskine moved to approve with corrections, supported by Conway; all in favor **MC**

CLERK'S REPORT: July 6 meeting minutes read by Erskine. Iutzi moved to approve minutes, Duby supported; all in favor. **MC**
Invoices over \$100 read by Erskine. Conway offered a motion to approve and pay bills including incoming bills, 2nd by Duby; all in favor. **MC**

GUESTS: **County Commissioner, David Hoefling** reported a volunteer contract at the Animal Shelter, a \$50k child care fund mandate, approval to finish the crack seal on the runway at the Airport, the upcoming property tax auction is online only, and funds at the county will be used for a text app to make the Clerk's office more user friendly.

Assessor, Tina Wright will begin field work at the end of August, to be finished by October. Tina will be out visiting properties and drives a red Jeep; don't be alarmed if you see her. Tina paid for Star Link and has software so that she has remote access to files 24/7. Her laptop has experienced intermittent problems so that may become a repair/replacement item in the future.

Planning Commission Chair, Kelly Bennett suggested the Board consider a non-refundable Rezone Request fee. She distributed copies of the proposed changes for the Master Plan, to Board members. Each item was reviewed. Because work is still needed for a wedding/event venue and the cemetery ordinance, the completion date for the review will likely be September or October.

Zoning Administrator, Melissa Townsend reported the month's activity. Scrap Tire collection is Saturday, September 9. We need volunteers!!

Blight Enforcement Officer, Keith Rolph reported 5 complaints in process. Those received at tonight's meeting do not meet the ordinance description of blight. The Township does not have a grass ordinance. The complaint on Cathey Steet goes to court on Tuesday, August 8, at 1 pm. Discussion concerned how to have a large item picked up by Republic Services. One large item per week will be picked up. You can use the app or call but it is not necessary.

OLD BUSINESS: The question from July's meeting about liability and litigation insurance was discussed. Erskine contacted Ken Lind, the Township's insurance agent. An email from Ken was reviewed. Ken recommended postings for the Township's parking and boat launch on Circle Drive, off Courtney. Per Ken, the Township needs to post certain restrictions on these properties to protect against liability. Erskine will order the appropriate signs.

NEW BUSINESS: The final Resolution for the Private Road/Special Assessment District was reviewed. The Resolution, offered by Erskine and supported by Iutzi resulted in a roll call vote with unanimous approval. Wright declared Resolution 2023-7 adopted.

A pool table has been offered to the Township by one of our residents. Board members discussed its possible usage. Concerns were expressed around possible damage to the table by renters. The Board decided to decline the gift, with thanks to the donor.

Bids for Cemetery GPR were distributed to the Board for review. Since so much information is in the bids, Erskine offered a motion to table the discussion to next month, supported by Duby; all in favor. **MC**

The work date for the playground assembly/construction was set for September 9, to be worked on during the scrap tire collection. Volunteers are needed.

Reminder: We still have a few NOAA Weather Radios for residents. Pick one up at the office.

ADJOURNED: Conway made a motion to adjourn at 8:00 p.m., supported by Erskine; all in favor. **MC**