

Hamilton Township Board Meeting Minutes

Unofficial until
April 6, 2023

Date: Thursday, March 2, 2023 Time: 6:30 PM

Location: Hamilton Township Hall, 3042 N Rodgers, Harrison, MI 48625

Board Members Present: Mike Iutzi, Dave Wright, Mickie Duby, Valdine Erskine Guests: 2 Residents: 10 Staff: 7

CALLED TO ORDER: by Wright at 6:30 P.M, followed by the Pledge of Allegiance and Roll Call.

APPROVAL OF AGENDA: Motion by Erskine, supported by Iutzi; all in favor. **MC**

PUBLIC COMMENT: Emery Lyons read a prepared statement with questions, concerning lake levels. Supervisor Wright directed him to attend meetings concerning lake levels, conducted by the Drain Commission and direct questions and concerns to that office.

TREASURER'S REPORT: Duby reviewed Township accounts. Iutzi offered a motion to approve, supported by Erskine; all in favor **MC**
CLERK'S REPORT: February 2 meeting minutes read by Erskine. Iutzi moved to approve minutes, supported by Duby; all in favor. **MC**
Invoices over \$100 read by Erskine. Motion to approve and pay bills including incoming bills by Iutzi, 2nd by Duby; all in favor. **MC**

GUESTS:

Clare County Clerk, Lori Mott reviewed the full impact and discussed plans to offer consolidation of the mandatory 9 days early voting for federal and state elections, resulting from passage of Proposal 22-2. She shared estimated costs for the township to run our own early voting and the cost savings by having the County run that part of elections. An Intergovernmental Agreement is being drafted; more to come. The Township Board needs to vote concerning participation, no later than April 30.

County Commissioner, David Hoefling reported BOC appointments and contracts signed, and the approved election consolidation plan. Hoefling is one of two Commissioners appointed to the Airport Board. Airport Board meets the 4th Monday each month at 5 PM. Commissioners are hoping to apply for a broadband grant. The BOC is using a workshop format before regular meetings, to be better informed and ready to vote.

Assessor, Tina Wright discussed creating a Special Assessment District to pay for the Fire Contract. Act 33 allows the Township to collect funds by way of Special Assessment, rather than a millage. A flat fee per property would be cheaper for residents/land owners. More discussion and planning are needed.

Planning Commission Chair, Kelly Bennett reported work on the Master Plan review is up to Section 8. Two more workshops are scheduled in March; March 15 and March 29, both at 6 PM.

Zoning Administrator, Melissa Townsend reviewed calls for the month. Scrap Tire contract has been signed and awarded; collection will be mid-September.

Blight Enforcement Officer, Keith Rolph reported 1 new complaint, received tonight, and reviewed what constitutes blight. Snow cover has slowed complaints.

OLD BUSINESS:

NEW BUSINESS:

Rubbish contract – reviewed proposals from GFL, Waste Management, and Republic Services, using a spreadsheet to compare services offered and focused on cost. Republic offered the best value. Duby made a motion to retain Republic Services for rubbish and recycling, supported by Iutzi; all in favor. **MC**

Reviewed bids for parking lot/playground and pavilion project. Enough bids were submitted for the parking lot/playground. Two bids were very close but one bidder was too vague, in describing the work. Erskine will obtain clarification; decision on this project tabled until April meeting. Only 2 bids were received for the pavilion; this project also tabled until additional bids are received.

Annual audit results were received. Auditor found no concerns with Township operations or fund balances.

Three Township insurance policies needed to be discussed. Erskine distributed copies of the annual liability insurance policy. Because the invoice was paid early, there appeared to be a discount in the price. The second policy is for Worker's Comp. An audit adjustment received from Accident Fund lumped payroll numbers into higher risk categories because some Township employees do multiple jobs. Erskine is disputing the bill. The 3rd insurance item was the Cyber Insurance proposal from Ken Lind. Duby offered a motion to decline the cyber coverage, supported by Iutzi; all in favor. **MC**

NOAA Weather radios received from Emergency Manager, Jerry Becker and are ready to distribute. See Amy to receive one.

Upcoming Dates: Board of Review Organizational is Tuesday March 7 at 5:30 pm; Appeals-Tuesday, March 14, 3 pm to 9 pm and Thursday, March 16, 9 am – 3 pm

ADJOURNED: Iutzi made a motion to adjourn at 8:18 p.m., supported by Erskine; all in favor. **MC**