

HAMILTON TOWNSHIP

Board Meeting Minutes

Date: Thursday, September 1, 2022 **Time:** 6:30 P.M. **Location:** Hamilton Township Hall, 3042 N Rodgers, Harrison, MI 48625
Board Members Present: Mike Conway, Mike Iutzi, Dave Wright, Mickie DUBY, Valdine Erskine **Guests:** 3 **Residents:** 5 **Employees:** 4

CALLED TO ORDER: by Wright at 6:30 P.M., followed by the Pledge of Allegiance and Roll Call.

APPROVAL OF AGENDA: Motion by Conway; supported by Iutzi; all in favor. **MC**

TREASURER'S REPORT: Read by DUBY. Motion to approve by Erskine, 2nd by Conway; all in favor. **MC**

CLERK'S REPORT: Minutes of August 4th meeting read by Erskine. Motion to approve minutes by Conway; supported by Iutzi; all in favor. **MC** Invoices over \$100 read by Erskine; motion to approve and pay bills including incoming bills by Iutzi; 2nd by DUBY; all in favor. **MC** A resident asked about bills under \$100. Erskine explained the report shows all bills regardless of amount, we just read those over \$100.

GUESTS:

CLARE COUNTY UNDERSHERIFF, Miedzianowski, 'Midge' gave overview of summer activities, noting typical calls and overall good summer. Activities include hiring high school liaison Officer Dave Aldrich and losing two good officers to the Tribe, for pay increases. The County ORV Ordinance was reviewed.

COUNTY COMMISSIONER, Sandy Bristol reported her activity for the month, including the Emergency Management meeting, Lake Level meeting, and Spongy Moth Hearing. An attorney's opinion will be sought, concerning Buffer Zones used in spraying. Bristol also reported expansion of the Board of Commissioner's room at the county, using ARPA funds estimated at \$60-70K, Jerry Becker was issued a credit card as he needs to be reimbursed frequently, Lori Phelps was authorized to sign vehicle titles for the County, when selling an auto, the mystery dog virus turned out to be parvovirus, interviews in progress to replace the late Judge Ervin, and 20 Lakes Antique Engine Show will be September 13 – 20.

PINCONNING REPUBLIC SERVICES OPERATIONS MANAGER, Dawn has been with the company 16 years. To provide better service Board was asked to move rubbish and recycling pick-up to Wednesday, each week. Recycling will continue every-other week, on Wednesday. Change will be October 1. Yard waste dates will remain the same. Republic Service will obtain addresses and mail a card to each household, announcing the date change. Brian Richie continues to be our local contact. Large item pick-up needs to be called in, to schedule a pick-up. Trucks for large items are in the area twice each week. Glass is recyclable. Please break large glass items and put in a box or other container, to prevent workers being injured by loose broken glass. Animal carcasses can be put in rubbish pick-up. A vote not necessary but the Board agreed the date change was positive for the Township.

PUBLIC COMMENTS: None

ASSESSOR'S REPORT: Assessor, Tina Wright –asked the Board to consider a subscription to PivotPoint. Software would reduce time in the field, reduce errors, provides driving directions to parcels, allows Assessor to make change in the field, GIS tracking while on the parcel provides proof of her movements, and allows photo uploads. Cost is 35 cents per parcel; would need a vote by April. To save the Township \$80 and improve usability, Tina made changes in the Assessor's software contract with Apex. **A resident asked about the use of drones**, for assessing properties. Assessor does not use drones. Possibly those checking pipeline would use a drone but not the assessor. **A resident asked about the right to refuse access to property, for checking pipelines.** Wright explained the letters sent concerning the need to cross a property are sent for courtesy; pipeline worker have the right to cross property lines.

PLANNING COMMISSION REPORT: Chair, Kelly Bennett –absent

ZONING ADMIN REPORT: Melissa Townsend reported 4 Short Term Rentals in Township, 48 permits issued this year; up 8 from previous year. Permits for Ag building are up. Townsend will ask the Planning Commission to revisit Dog Ordinance, concerning issues with dog complaints and stated the current ordinance directs homeowners to obtain a kennel license for over 4 dogs. Per Animal Control, kennel licenses are not issued in subdivisions. ZBA meets September 20 to review a fence variance. Outstanding is a variance request for the splitting of lots, waiting further documentation.

ZONING & BLIGHT ENFORCEMENT: Blight Administrator, Keith Rolph – absent.

OLD BUSINESS: Scrap Tire collection is September 17, 9 am. - 4pm. Volunteers still needed. No heavy equipment tires, will accept tires on rims.

NEW BUSINESS:

Zoning Administrator, Townsend asked Board to approve a motion giving the authority to write tickets. Board member Conway reminded the Board, this motion was approved when Mark was the Zoning Admin. Undersheriff Miedzianowski told the Board to make copies of Zoning and Blight officer's Oath of Office and give to Magistrate's office to satisfy requirement.

IT RIGHT contract reviewed; concerns over cost increase. Contract is up September 1. Township may opt out after signing. After discussion, Duby moved to sign the contract and shop for better rates, supported by Conway; all in favor **MC**.

MTA training is available in Mt. Pleasant, October 18-19. Wright and Erskine expressed interest; Erskine to contact MTA.

Township obtained a bid to repair Township sign, from Hogger Sign. Bid amount of \$940 discussed. Duby moved to accept Hogger's bid, supported by Iutzi; all in favor. **MC**

Final estimates received for demolition of old Township Hall. Board reviewed the bid language. Conway made a motion to award contract to Arden Shell Trucking, support by Erskine; all in favor. **MC**

Erskine relayed information concerning petition to tear down Amble School. Items purchased by Hamilton Township need to be removed prior.

Board Workshop to discuss plans for Park/Playground set for Tuesday, September 6, at 3 pm.

REMINDERS:

Siren: Still no repair as wrong parts were ordered by Grand Bay Electric. Resident Linda Barkell asked about purchasing new siren with ARPA funds. Discussion concerning age of siren, if it should be replaced, etc. Wright will call Jerry Becker to investigate.

Yard waste dates: 10-11, 10-25, 11-8, 11-22

ADJOURN: Conway moved to adjourn at 7:58 pm., supported by Iutzi; all in favor. **MC**