

Unofficial until
2/3/22

HAMILTON TOWNSHIP

Board Meeting Minutes

Date: Thursday, January 6, 2022 Time: 6:30 P.M.

Location: Hamilton Township Hall, 3042 N Rodgers, Harrison, MI 48625

Board Members Present: Mike Conway, Mickie Duby, Mike Iutzi, Dave Wright, Valdine Erskine

Guests: 1 Residents: 6

CALLED TO ORDER: by Wright at 6:30 P.M., followed by the Pledge of Allegiance and Roll Call.

APPROVAL OF AGENDA: Motion by Duby; supported by Conway; all in favor. **MC**

TREASURER'S REPORT: Read by Duby. Motion to approve by Iutzi, 2nd by Conway; all in favor. **MC**

CLERK'S REPORT: December minutes read by Erskine. Motion to approve minutes by Conway; supported by Duby; all in favor. **MC**

Invoices over \$100 read by Erskine; motion to approve and pay bills including incoming bills by Duby. 2nd by Conway; all in favor. **MC**

GUEST: County Commissioner, Sandy Bristol gave an overview of her activities for the month. Noted Judge Evan's health and allocation plans by Clare and Gladwin Counties to share in the cost of visiting judges, discussed the County email hack and the Hazard Mitigation Plan being reviewed, the schedule for August and November ballots, and attended the Clare County Broadband Network Group meeting. Bristol was asked about redistricting and stated that it was complete but she would like to appeal. Interest was expressed for hearing from Doug Jacobson, MMCC Trustee. Bristol will try to arrange for him to speak at an upcoming meeting.

PUBLIC COMMENTS: none

ASSESSOR'S REPORT: Tina Braman absent. Duby explained that she was working on assessment changes.

PLANNING COMMISSION REPORT: Chair, Kelly Bennett discussed work on drafting an ordinance concerning short term rentals. Conway stated a survey of short term rental fees helped to shape the proposed cost. Roscommon County charges \$500 annually. The Planning Commission is recommending a \$300 nonrefundable, annual fee.

ZONING ADMIN REPORT: Melissa Townsend absent but submitted a report of permits issued in December, a review of actions in 2021 and expectations for 2022.

ZONING & BLIGHT ENFORCEMENT: Keith Rolph took 1 complaint for that month that was already cleaned up. Asked Board about best practices for Noise Ordinance complaints, in the middle of the night. Supervisor, Wright said he should not be expected to respond until morning. Board suggested a copy of the ordinance be given to the offenders and require their signature on a second copy, to show receipt/knowledge of the ordinance.

OLD BUSINESS: none

NEW BUSINESS:

* Appointment of Dennis O'Mell for ZBA Member was brought for a vote. Guest questioned Mr. O'Mell's residency status, stating that he was not a full time resident. Wright tabled the appointment, pending further investigation.

* Ordinance for Short Term Rentals: Conway made a motion to require a Short Term Rental application and charge an annual, non-refundable fee of \$300. Iutzi supported; all in favor. **MC**

* Erskine provided copies of an email from Abbott Image who reviewed Township website, to determine next steps. Mr. Abbott provided options but recommended staying with current provider and offered training, at a fee, at significant savings to the township. All agreed that keeping the current site was best, with training where necessary.

* Clerk's office furniture belonged to out-going Clerk, Finette LaBoda. Finette left the desk but removed the credenza and will take 2 office chairs. Discussion about investigation of options and costs. Conway suggested getting a bid from Martin Coehn (h-539-2546; c-989 329-1271) Conway made a motion to accept bids not to exceed \$1400 for credenza; Duby 2nd; all in favor. **MC**

* Resolution 2022-1-7 Board Meeting Dates for 2022; First Thursday of each month; Jan. 6, Feb 3, Mar 3, Apr 7, May 5, Jun 2, Jul 7, Aug 4, Sep 1, Oct 6, Nov 3, Dec 1. Resolution by Conway, supported by Duby. Roll Call- "Aye"-Erskine, Wright, Conway, Duby, Iutzi. "Nay" - 0

* Budget Review Workshop scheduled January 27th at 6:30. Must be posted at least 18 hours prior.

REMINDERS: Siren is still not working; waiting for better weather. Yard waste dates still not available. Board plans to create job descriptions for contracted labor. Elected officials job descriptions created by the state.

ADJOURN: Conway made a motion to adjourn, supported by Iutzi; all in favor. **MC** Meeting adjourned at 8:12 P.M.