

**Hamilton Township
Planning Commission Minutes
For Meeting of 12-1-2021**

Meeting called to order by Barkell at 6:30 PM and the Pledge of Allegiance was recited.

Roll Call Attendance:

Present: Mike Conway, Kelly Bennett, Marsha McKee and Linda Barkell

Absent: none

Guests: 2

Staff Present: Keith Rolph, BEO, Dave Wright, Township Supervisor and Melissa Townsend, Zoning Administrator.

Approval of the Agenda: Agenda reviewed by all and motion by Conway and 2nd by McKee to accept the agenda as written. All in favor, M/C.

Approval of the Minutes: Barkell read the minutes of 10-06-2021 to all present, motion by Conway and 2nd by McKee to accept minutes as written with corrections All in Favor, M/C,

Public Comments: none.

New Business: Welcome to the new member of the PC, Kelly Bennett. Materials passed out to the all members present. We will wait to finalize all end of year paper work until January 2022 meeting as 1 more member is to be appointed. Discussed meeting dates for 2022. We will schedule meetings on the first Wednesday at 6:30 PM on the following dates: January 5, 2022, March 2, 2022, May 4, 2022, July 6, 2022, September 7, 2022 and November 2, 2022. Jesse Fritz has applied for the position on the PC. He is a 30-year resident of the Township and is interested in learning more about the township and also to help people with issues. Motion by Conway and 2nd by Bennett to recommend to the Township Board, Jesse Fritz for positions on the PC and ZBA and recommend Daryl Raymond to the ZBA. All in favor, M/C,

Zoning Administrators report: Townsend reports issue on Sawmill Dr for a light has resolved. Circle Dr issue: Homeowners has been issued a \$600 ticket. 2 new issues: Fence on Dodge Lake Rd and a carport on Sawmill.

Next Planning Commission meeting is: Wednesday, January 5, 2022 at 6:30 PM

Adjournment: Motion by Conway and 2nd by McKee to adjourn at 7:25 PM.

Linda Barkell Secretary.