

**Hamilton Township  
Planning Commission Minutes  
For 1-5-2022**

Meeting called to Order by Barkell at 6:33 PM and the Pledge of Allegiance was recited.

**Roll Call Attendance:**

Present: Marsha McKee, Mike Conway, Jesse Fritz, Kelly Bennett and Linda Barkell

Absent: none

Guests: 0

Staff Present: Dave Wright Township Supervisor, Melissa Townsend Zoning Administrator and Daryl Raymond of the ZBA.

**Approval of the Agenda:** Agenda reviewed by all and motion by Conway and 2<sup>nd</sup> by McKee to accept the agenda as written. All in Favor, M/C.

**Approval of the Minutes:** Barkell read the minutes of 12-1-2021 to all present and motion by Conway and 2<sup>nd</sup> by Bennett to approve the minutes as written. All in Favor, M/C.

**Public Comments:** none

**New Business:** Welcome to Jesse Fritz and Kelly Bennet to the Planning Commission. We then moved onto nominations for Chair and Vice Chair. McKee made a motion to nominate Kelly Bennet to the Chair position and 2<sup>nd</sup> by Barkell. All in Favor, M/C. Conway then nominated Jesse Fritz to the Vice Chair position and 2<sup>nd</sup> by Barkell. All in Favor M/C.

**Old Business:** Code of Conduct is now signed by all members and in the record. Member rep sheet gone over and will update for 2022. Discussed the Fee for the New Zoning Ordinance. We will recommend a fee of \$300 to the board and will review this fee again in 1 year.

**Zoning Administrators report:** Melissa reports all quiet for now. Circle Dr issued has a court date of Friday, January 7, 2022 at 9:15 AM.

**Next Planning Commission meeting is: Wednesday, March 2, 2022 at 6:30 PM.**

Adjournment: Motion by Conway and 2<sup>nd</sup> by McKee to adjourn at 7:15 PM, all in favor. M/C

Linda Barkell